



If you need help lodging your form, contact us		Office use only		
<b>Email</b>	council@northernbeaches.nsw.gov.au	<b>Form ID</b>	4058	
<b>Phone</b>	1300 434 434	<b>TRIM Ref</b>	C002100	
<b>Customer Service Centres</b>	<b>Manly</b> Town Hall, 1 Belgrave Street Manly NSW 2095	<b>Dee Why</b> Civic Centre, 725 Pittwater Road Dee Why NSW 2099	<b>Last Updated</b>	August 2018
	<b>Mona Vale</b> 1 Park Street Mona Vale NSW 2103	<b>Avalon</b> 59A Old Barrenjoey Road Avalon Beach NSW 2107	<b>Business Unit</b>	Parks and Recreation
		<b>Application No.</b>		
		<b>Receipt No.</b>		

Privacy Protection Notice	
<b>Purpose of collection:</b>	For Council to provide services to the community
<b>Intended recipients:</b>	Northern Beaches Council staff
<b>Supply:</b>	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
<b>Access/Correction:</b>	Please contact Customer Service on 1300 434 434 to access or correct your personal information

## Part 1: Contact Details

<b>Full Name</b>			
<b>Address</b>			<b>Postcode</b>
<b>Phone</b>			<b>Alternate</b>
<b>Mobile</b>			<b>Fax</b>
<b>Email</b>			
<b>Boat Registration, Number of boat, Length &amp; Description</b> Please attach a photo.			

## Part 2: Watercraft Tie-up Locations

Select your preferred two locations by writing 1 or 2 in the preference column

Location	Watercraft Storage Facilities - Reserve/Beach Name	Location	Watercraft Storage Facilities - Reserve/Beach Name Max Length (m)
	Church Point Commuter Wharf		Careel Bay Wharf
	Cargo Wharf Scotland Island		

### Part 3: Waitlist

Should a bay not be available please add me to the waitlist (the appropriate fee will be applied)	Yes	No
<b>Waitlist</b> <ul style="list-style-type: none"> <li>As bays become available applicants on the waitlist will be contacted from the top of the list.</li> <li>Being added to a watercraft storage waitlist does not guarantee that a storage bay at the location will be allocated.</li> <li>Council will contact waitlist applicants via phone or email as bays becomes available.</li> <li>If Council has not received a written response within 14 days the bay will be offered to the next waitlist applicant.</li> <li>Council has the right to close waitlists when it is at capacity.</li> <li>Refunds will not be given for applicants who wish to be removed from the waitlist.</li> </ul>		

### Part 4: Application process and usage terms and conditions

<b>Terms and Conditions</b> <ul style="list-style-type: none"> <li>Applications for Church Point Commuter Wharf and Cargo Wharf Scotland Island will only be accepted if you are permanent, full time off-shore resident.</li> <li>Each application will be assessed individually and the appropriate fee applied. The agreement and invoice will be forwarded.</li> <li>Upon payment and signing the agreement Council will issue a permit sticker. This is to be affixed to the vessel and be clearly visible at all times. Failure to comply will result in an infringement being issued.</li> <li>You will be issued a permit to tie-up at an allocated wharf for your nominated watercraft.</li> <li>Watercraft is stored entirely at your risk and Council will not accept any responsibility for any damage caused to the watercraft.</li> <li>You will be contacted annually to pay the required fee. If you fail to pay any fee the watercraft will be removed and an impounding fee will be applied.</li> <li>If you do not remove the watercraft or other equipment after the agreement has been terminated, the items will be removed and may be disposed of.</li> <li>Council has the right at any time and for any reason to terminate an agreement.</li> <li>You must advise Council in writing if you no longer require the use of the wharf tie-up. Refunds are not provided if you relinquish your wharf tie up.</li> <li>You cannot "on-sell" or transfer the agreement under any circumstances.</li> <li>You must give Council immediate notice of any damage, defect or deterioration affecting the wharf.</li> </ul>
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### Part 5: Supporting Documentation (tick supplied) (Church Point Commuter & Cargo Scotland Island only)

<b>The following documents are required as proof of full or part time residency. The processing of your application may be delayed if any of the documents are not supplied.</b>	
Electricity Utility Notice included (Photocopy/scan of notice)	
NSW Driver's license (Photocopy/scan of front and back)	
Statutory declaration signed	

### Part 6: Indemnity

<b>This indemnity form must be completed and signed before permit can be issued.</b>			
<b>Name of Applicant</b>			
<small>(referred to hereafter as the Permit Holder) holds the Northern Beaches Council (referred to hereafter as the Council) harmless, and releases and indemnifies and keeps released and indemnified, from and against all actions, suits, claims, demands, costs, charges and expenses for which Council, its servants, agents or employees may be held liable in respect of any loss damage, accident or injury of whatsoever nature or kind and however sustained or occasioned and whether to property or persons in connection with the use of this public area and any work connected therewith pursuant to this permit but excluding such liability arising from any negligent act, default or omission, on the part of Council, its servants, agents or employees either solely or in contribution thereto.</small>			
<b>Signature</b>		<b>Date</b>	

Part 7: Statutory Declaration

<b>STATUTORY DECLARATION OATHS ACT 1900 (NSW) WHARF TIE-UP TEMPORARY LICENCE</b>			
I, .....[INSERT YOUR FULL NAME]] solemnly and sincerely declare as follows:			
1. I am a permanent full time / part time [DELETE WHICHEVER IS INAPPLICABLE] resident of .....and reside at the address below for ..... [INSERT NUMBER] months a year. [DELETE NUMBERED PARAGRAPH 1 IF IT IS ENTIRELY INAPPLICABLE]			
2. I need a licence to tie up at.....because..... [INSERT ADDITIONAL MATERIAL IN THE EVENT THAT NUMBERED PARAGRAPH 1 IS ENTIRELY INAPPLICABLE].			
Address		Postcode	
Email			
Contact Number			
And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act 1900.			
Declared at		on	(date)
Signature of Declarant	in the presence of an authorised witness, who states:		
I (name of authorised witness)	a		(qualification of authorised witness)
certify the following matters concerning the making of this statutory declaration by the person who made it:			
1. I saw the face of the person OR I did not see the face of the person because the person was wearing a face covering, but I am satisfied that the person had a special justification for not removing the covering, and			
2. I have known the person for at least 12 months OR I have not known the person for at least 12 months but I have confirmed the person's identity using an identification document and the document I relied on was:			
Describe the identification relied on			
Signature of Authorised Witness		Date	