**Scotland Island Residents’ Association**

**Minutes of Committee Meeting**

**Date:** October 9th, 2016

**Venue:** Community Hall

**Present:** Bill Gye, Judy Readman, Hubert van Mierlo, Boyd Attewell, Marie Minslow, Iza Foster, Cass Gye, Sharon Kinnison

**Apology:** Roy Baker, Emmie Collins, Eileen O’Conner, Karen Warburton, Paul Kinnison, Ray de Smeth, Skip Miller

**Observers:**  Robyn Laughton Smith, Graeme Crayford

**Opening**: Meeting opened at 10:10 a.m.

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| **Item** | Title | **Tabled Documents / Actions** |
|  | **PREVIOUS MINUTES** |  |
|  | **Confirmation of Previous Minutes –** Meeting Approved  HvM Proposal to organise meeting with the Ranger - agreed | HvM to organise |
|  | **CORRESPONENCE** |  |
|  | * Letter from Jan Tinkler regarding flyer on offshore * Letter from SIRFB request for donation |  |
|  | **TREASURER’S REPORT** | |
|  | * Hall income has improved. * Draft annual report is completed. Boyd to circulate the draft. | Circulate draft annual report. |
|  | **GOVERNANCE** | |
|  | **AGM – 13 November** – time 10 for 10:30   * Sausage sizzle provided by SIRA * Simply voting, make sure that returning officer is briefed. Ask Ian White. * SIRA supplies champagne (already in stock) and sausages – Cass + Sharon. * No door prize. * Motion to be put forward: life membership for Cass and Bill. * Nominations process the same as last time.   **Roles and responsibilities:** Documents to be put forward to next committee as a working document, also include in documents for nominations. |  |
|  | **CHURCH POINT** | |
|  | * Include notes from SIRA/WPCA meeting * Do we need to include point 3 – who can buy permit. * Pasadena DA – council will make their assessment. Submissions can still be made. * During construction there needs to be signage to indicate the offshore parking-on/offload area. |  |
|  | **SIRFB Donation** |  |
|  | * Graeme Crayford addressed the meeting. CFU was introduced 2 years ago. There is only one CFU box in place. SIRFB would like to add 2 boxes and is looking for funding. They have their own $3,000 funding and are short $2,000. * HvM Motion: That SIRA donates $2,000. Seconded by Judy Readman. Motion adopted. |  |
|  | **REPORT ON NATURAL ENVIRONMENT** |  |
|  | * Verbal report from Emmie Collins. * BG: two applications for community partnership grants, we will know the outcome in December. |  |
|  | **PROPOSAL TO INVESTIGATE AUTOMATED WATER BOOKING SYSTEM** |  |
|  | * Water system – implementation – agreed to proceed with discussion with water monitors and testing . |  |
|  | SIRA MEMBER SURVEY 2016 |  |
|  | * Final survey contents agreed. * 48 hours to provide feedback * Let it run for 2 weeks, make |  |
|  | SIOCS MATTERS |  |
|  | * No reports received from the SIOCS committee, so no decision can be made at this point for a further tranche of the loan. |  |
|  | OTHER MATTERS |  |
|  | * Council Reference groups, are there |  |

**Meeting finished 12:30**

**ROLLING TASK LIST**

| **Task/topic** | **Group or person responsible** | **Initiation date** | **Last Update** |
| --- | --- | --- | --- |
| Second Survey Church Point | Bill Gye | March 20, 2015 | CP working group |
| Elsie Steps Completion, BG to talk to PB and EC | Bill Gye | July 17th, 2016 |  |
| Installation of data projector | Boyd Attewell | March 20, 2015 | **Complete** |
| Receive and review SIOCS finance reports, report to committee | Boyd Attewell | July 17th, 2016 | WIP |
| Water monitors appointment and inductions | Boyd Attewell, Cass Gye | July 17th, 2016 | Done |
| Issues surrounding Cargo Beach usage etc. | Cargo Users Group (HvM / JR) | June 05, 2016 |  |
| Pasadena DA, further communications, protest to be scheduled for the 11th of September | CP working group | Aug 28, 2016 | 211 **Submissions** |
| Review remuneration policy Hall | Finance Working Group | July 17th, 2016 |  |
| Look for renewable energy provider for Hall | Hall Working Group | June 05, 2016 | Done |
| Harold Reserve issue: Follow up issue of pathway to Carols Wharf with PWC. Circulate community update note. | Parks, Reserves, Wharves and Marine | June 29, 2014 | Held over 24/01/2015 |
| Provide updated Tree Preservation Policy for website to replace outdated information | Parks, Reserves, Wharves and Marine | Nov 2, 2014 | Held over 24/01/2015 |
| Create a proposal for dog management, including an off-leash area and provision of dog poo bags | Parks, Reserves, Wharves and Marine | Jan 18, 2015 | Held over 24/01/2015 |
| Proposal to make island a cat-free zone | Parks, Reserves, Wharves and Marine | Jan 18, 2015 | Held over 24/01/2015 |
| Discuss issue of buggies in the park | Parks, Reserves, Wharves and Marine | Jan 18, 2015 | Held over 24/01/2015 |
| Discuss and potentially suggest a new name for this group | Parks, Reserves, Wharves and Marine | March 08, 2015 | Held over 24/01/2015 |
| Discussion with TUG | Committee | October 09, 2016 |  |