**Scotland Island Residents’ Association**

**Minutes of Committee Meeting**

**Date:** 4th March, 2018

**Venue:** Community Hall

**Present:** Hubert van Mierlo, Colin Haskell, Sharon Kinnison, Boyd Attewell, Anne Dennis, Nadja Fisher, Fabienne d’Hautefeuille, Shane O’Neill, Neelica Raffel, Jane Rich

**Apology:** Nicole Gooch

**Observers:**  Jenny Cullen, Shona Forsyth, Paul Kinnison, Natalie Page, Annette Ritchie, Jaime Sala,

 Michelle Sala

**Opening**: Meeting started at 10:07am

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| **SIRAC Business** |
| **#** | Item | **Tabled Documents / Actions** |
|  | ***Welcome******Appointment of Meeting Monitor*** | Neelica appointed. |
|  | ***SIRAC BUSINESS*** |  |
|  | (a) **CONFIRMATION OF** [PREVIOUS MINUTES](../21st%20January/Minutes%2021st%20January.docx) (21st  January, 2018) | Approved (Moved - Hubert; Seconded – Fabienne). |
|  | **TREASURER’S REPORT*** See the [Treasurer’s Report](Documents/Treasury/2017%2012%20SIRA%20Treasurer%27s%20report%20on%20December%20accounts.pdf) and associated accounts for [December](Documents/Treasury/2017%2012%20SIRA%20Mngmt%20accounts.xlsx) and [January](Documents/Treasury/2018%2001%20SIRA%20Mngmt%20accounts.xlsx)
* Rise in SIRA membership fees, (up to $25 per person (next budget will be based on this figure)
* NBC quarterly bills for water - not received since 6/17
* SIOCS loan repayments - SIRA lent Kindy $12,000 to enable it to stay open
 | Approved (Moved – Boyd; Seconded – Hubert).Proposed – Boyd; Committee agreed.Boyd has notified NBC of this.$1500 paid back so far. Been paying $500 a month recently but this amount & timeframe not locked in. |
|  | **CORRESPONDENCE** (a) [Pittwater Forever](Documents/Pittwater%20Forever%20Correspondence.pdf) - have asked if SIRA interested in joining(b) [Survey Monkey Professional Plan](Documents/Treasury/Survey%20Monkey%20-%20Payment%20Due%20for%20Professional%20Plan.pdf) – yearly payment due(c) Various correspondence about Church Point Car  Park from community members to NBC and/or SIRA | (a) Appear still interested in Council de-merger but may be other issues on which SIRA can engage with them.(b) Approved (Moved – Hubert; Seconded – Shane). |
|  | ***SIRAC ISSUES*** |  |
| **4.** | **NORTHERN BEACHES COUNCIL MEMBERS’ TOUR OF ISLAND*** 15 Councillors, Jason Falinski, Rob Stokes, Mark Ferguson & Ben Taylor invited by SIRA, WPCA and CPF to visit on 25/2. Three could attend (Jason Falinski, Rory Amon and David Walton)

- [Tour](Documents/Tour%20Invitation%20to%20Councillors%2025_02_18.pdf) will be in 3 parts. | Decided to postpone. Offering two new dates – Saturday, 24/3 and Friday, 6/4 in hope of greater attendance.Natalie Page offered to take photos of the event for publicity. |
| 5. | **PASADENA UPDATE*** SIRA has had two meetings with NBC
* More in Church Point Forum
 | NBC says it will do something, but not what. Frustrating, but we have to wait. |
| 6. | **CHURCH POINT CAR PARK*** Church Point Working Group discussed issue of how long lease spots will remain as such. SIRA’s position is that they revert to public parking spots when the NSW government loan is repaid by Council
* More in Church Point Forum
 | As yet Council has not stated its position on returning lease spots to public parking. SIRA to take up issue with them.  |
| 7. | **KINDERGARTEN UPDATE** * [Correspondence](Documents/SIOCS/Correspondence%20with%20NBC%20re%20Fence%20and%20Garden.pdf) with NBC re fence
* Gate for fence is coming
 | As Nicole not able to be at this meeting, update will happen at next meeting. |
| 8. | **DOGS – WASTE, ROAMING, ATTACKS*** Waste Management Working Group investigating buried dog waste compost bins and dispenser for compostable bags
* Jenny Cullen - some years ago Council passed a grandfather/mortality clause in a Local Environment Plan regarding cat ownership on Western Foreshores
 | Publish pet behaviour guidelines and responsibilities of owners.Contact WPCA – does LEP clause continue, is it enforced?Possibly seek opinions from community on introduction of similar clause (including dogs?) on the Island. |
| 9. | **COMMUNITY LIAISON WITH POLICE*** Six police officers visited the island
* Council sets the rules; police enforce
* Expressed concern about buggy situation on island
 | SIRA to push Council on buggy issues.SIRA to push for communication between police and Council. |
|  | ***WORKING GROUP ISSUES*** |  |
| 10. | **NEW MEMBERS*** Community Engagement and Communications
* Roads, Drainage, Traffic and Environment
* Wharves

**MEETINGS*** **Waste Management –** met 26/2. See [report](Documents/Working%20Groups/Waste%20Management%20Working%20Group%20Update.pdf) here
* Other Working Group meetings not covered due to time constraints
 | Carol Beth Floyd.Paul Blackband and Adriana Labate.30 new members.Get NBC Waste Management Tender document, preferably for free. If necessary, $165 fee approved by SIRAC. |
| 11. | **WHARVES*** Team Leader, Alec Beckett provided SIRA with an [update](Documents/Working%20Groups/Wharves%20Working%20Group%20Update.pdf)
 |  New arrangements at Carols will probably involve a breakwater. |
| 12. | **HALL*** NBC has agreed to SIRA opening hall toilets to public on a trial basis and with certain conditions. See [here](Documents/Hall/NBC%20correspondence.pdf)
* NBC also prepared to look at installing a security door at bottom of stairs
* Installation of dual water delivery system to go ahead
* Awaiting NBC formal approval for table storage system
* Working Group to appoint an Arts Officer to promote use/hire of hall for activities
* Nadja to fill in during Jane’s absence
 | Feeling that NBC should fund as they fund public toilets in other locations.Need a business case to put to community and seek responses.Door separating toilets from hall would be good to have in any case.SIRA funding; suggestion that new, lighter tables needed (OH&S issue).Advertise hall availability on NBC website. |
| 13. | **WATER AND WASTEWATER**Colin mentioned Wastewater section in booklet, ‘Scotland Island Matters.’ Could reprint this section or put in updated Pittwater Offshore Directory | Not covered fully due to time constraints. |
|  | ***OTHER ISSUES*** |  |
| 14. | Community information on emergency response practices on island and helipad issue | Not covered due to time constraints. |
| 15. | Walking track maps | Not covered due to time constraints. |

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| **OPEN DISCUSSION (Community Members Welcome)** |
| **#** | Item | **Tabled Documents / Actions** |
| **1.** | Annette Ritchie – sent Secretary issues she wanted to raise, requesting confidentiality. Anne provided information and asked for clarification about confidentiality but not received* SIRAC needs to avoid kneejerk reactions to complaints by small numbers of community members about NBC decisions
 | Annette stated that none of her questions/issues had been covered during the meeting. |
| **2.** | Natalie Page – thanked committee for time and effort we put into community issues on a voluntary basis; meetings now more friendly* Commented that we need a strong marketing effort;

 Possibly partner with local marketing/PR companies?* Do we partner/socialise with WPCA?
 | Committee appreciates such feedback.Committee recognises need but time an issue. No response to [ad for Communications help](Documents/Advertisement%20for%20SIRA%20Communications%20Help.pdf) (26/2).Yes – especially on Pasadena and CP parking issues at the moment; write joint letters, also with CPF; Hubert attending WPCA AGM next week. |
| **3.** | Jenny Cullen – need to be careful of unintended consequences of opening hall toilets to public use, e.g. with more outsiders visiting – safety of children* How often do members of public ask to use home toilets of island residents?
 | Proposed business case. See Rolling Task List.Examples: Nadja - every weekend in summer; Paul Kinnison – has had a group of 15 use his toilet. |
| **4.** | Paul Kinnison – need a public toilet; hall (40 years old) needs upgrading, due to change in island population and needs* Has talked to Steve Crosby, architect, who says basketball area could accommodate 2 unisex toilets, lounge area and storage space
* Recorded concern about helipad issue
 | Committee asked if he could get plans. |
| **5.** | Michelle and Jaime Sala – interested in Pasadena | See CP Forum section below. |
| **6.** | Emmie Collins – not present but recorded concern about hall, toilets opening to public and dog waste |  |

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| **#** | Item |
| **1.** | **PASADENA**Because of potential conflicts of interest, NBC has divided responsibilities between two groups. SIRA has met with both.(i) Compliance – with development controls and building codes etc.(ii) Acquisition* seems NBC did nothing for 6 months after announcing they intended to acquire.
* Then engaged a law firm to appoint a valuer, via a planner.
* Once valuation received, Council will make an offer to owner, which he can refuse.
* NBC then has 6 months to negotiate an agreement. If not reached NBC can take matter to court. Will need to convince court that price is fair.
* A price has been approved by Council. If the value is deemed greater than this price then Councillors must vote on whether or not to increase offer price.

LegalityNBC has lawyers investigating. If not legal, could seek court injunction to stop building but Council could not give any examples of them successfully stopping such a development. |
| **2.** | **PARKING*** Boyd has asked NBC for details of the Church Point Reserve Fund income (from parking permits, paid parking and fines) and where it has been applied. SIRA has received such details in the past.
* Council has a $10M loan from NSW state government for Church Point developments.
* Still to be implemented is the Council plan to dedicate a second row of the current carpark to CPPP holders from 6.00pm to 6.00am.
* Another possibility is that SIRA etc. fight for the same conditions in the remaining two rows. But, Council traditionally do not want to be seen to be putting the interests of one group of citizens before those of others.
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**Meeting finished at 12:25pm**

**ROLLING TASK LIST**

| **Group or Person Responsible**  | **Topic/Task** | **When** |
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| **Each SIRAC Member (who hasn’t already)****Shane/Natalie** | * Provide Hubert with biography for Directory
* Take Nicole’s profile photo, if possible
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| **President** | * Invite Craig Boaden, Chairman, Pittwater Forever to next SIRA Meeting to provide information about the organisation
 | Before next SIRAC meeting (15/4) |
| **Hubert, Church Point Working Group****Boyd** | * Arrange to discuss with NBC the issue of returning leased parking spots to public parking when Car Park loan has been repaid
* Write to NBC about what they plan to charge for a CPPP sticker this year and to ask how many CPPPs are currently issued
* Follow up NBC for Church Point Reserve Fund statements
 | ?????Before next SIRAC meeting (15/4)Before next SIRAC meeting (15/4) |
| **Anne, Community Engagement and Communications Working Group****Nadja****Anne, Nadja, Jane****Working Group** | * Re-advertise in SIRA News and PON for Communications help from community; provide Nadja with information to advertise on Facebook
* Co-ordinate production of information package to give to Councillors before or at tour of Island and Bays
* Edit information package
* Discuss possibility of publishing new POD
* Meet with Governance Working Group to discuss joining, at least on inter-related issues, and review of Community Engagement Strategy
 | Before next SIRAC meeting (15/4)Before Councillors’ first tour on 24/3As aboveAfter Councillors’ Info Pack printed and published |
| **Sharon, Roads, Drainage, Traffic and Environment Working Group****Sharon (with Annette Ritchie - SIRFB)** | * Draft and distribute a proforma page for relevant Team Leaders to use when creating half page of information to go in package for Councillors
* Provide half a page on each of Roads and Drainage (especially funding), Environment and Vehicle Management for Councillor information package
* Publish on Scotland Island website and in SIRA News and PON pet behaviour (particularly dogs and cats) guidelines and responsibilities of owners
* Work with Waste Management Working Group to obtain Scotland Island Roads and Drainage Management Plan from NBC
* Provide Community with information on Emergency Response practices on island and helipad issue
 | By 12/3Before Councillors’ first tour on 24/3Before next SIRAC meeting (15/4)Before next SIRAC meeting (15/4) |
| **Anne** | * Contact WPCA - has grandfather/mortality clause about cat ownership passed by Council some years ago been enforced on Western Foreshores?
 | Before next SIRAC meeting (15/4) |
| **?????** | * Push NBC for a decision on buggy issues
* Push for communication between police and NBC on island issues
 | ?????????? |
| **Colin, Waste Management Working Group** | * Obtain from NBC Waste Management Tender document
 | ASAP – while tender process is still live |
| **Alec, Wharves Working Group** | * Provide half a page on Wharves for Councillor information package
 | Before Councillors’ first tour on 24/3  |
| **Nadja, Boyd – Hall Working Group****Nadja** | * Put together business case outlining SIRA funding to open hall toilet, and pros and cons of doing so. Publish and seek community response
* Write to NBC asking for door to separate toilets from hall, whether or not toilets opened to public
* Draft info about hall availability, including a link to S.I. website, to go on NBC website
 | Before next SIRAC meeting (15/4)Before next SIRAC meeting (15/4)Before next SIRAC meeting (15/4) |
| **Hubert, Water and Waste Water Working Group****Hubert, Boyd and Ian Laughton-Smith** | * Provide half a page on Sewerage and Water for Councillor information package
* Review quotes for work on new pipes and valves; report to SIRAC for approval
 | Before Councillors’ first tour on 24/3  |